

RECORD OF EXECUTIVE DECISION

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
15 th October 2025	Portfolio Holder for Economic Growth, Regeneration & Leisure	That the Portfolio Holder for Economic Growth, Regeneration & Leisure agrees the following from project Ten_08 Shopfront Improvements Fund through the Community Regeneration Partnership: a) To allocate the sum of £35,727.54 to the five successful applicants detailed in this decision. b) To reduce the allocation of a grant which was allocated through a previous decision on 5th September 2025 from £6,950.00 to £6,250.00 c) To allocate the sum of £5,422.62, to the delegated planning consultant Retail Design Solutions for services	To pay the Shopfront Improvements grants that have been approved from funds allocated to them from Ten_08 of the Community Regeneration Partnership for approval by the Portfolio Holder for Economic Growth, Regeneration & Leisure. The Community Regeneration Partnership, is a government programme which through delivery of 15 projects, aims to address key socio-economic challenges in Clacton-on-Sea and Jaywick Sands, improve local infrastructure, enhance community services, and contribute to the long-term regeneration of the area. On 20 December 2024, Cabinet approved the recommendation to allocate £0.5m capital expenditure from the Community Regeneration Partnership to the Shopfront Improvements project (Ten_08) and delegated authority to the Portfolio Holder for Economic Growth, Regeneration & Tourism to: utilise the grant process established by Economic Growth team for earlier shop improvements grant scheme funded by UKSPF.	Not to pay the grants as soon as possible, which may lead to them not being complete by the 31st March 2026 deadline. Not to continue with the grant scheme and return the money to MHCLG or transfer the funds to another project within the CRP projects.	N/A	No N/A	Yes

		undertaken to support the applicants d) To reimburse the sum of £841.00 for the planning application costs incurred in the grant process to one of the grant recipients. Previous report: https://tdc-mgov-prd-01.tendringdc.gov.uk/documents/s72201/A6%20Report%20-%20Community%20Regeneration%20Partnership%20-%20Programme%20and%20Projects.pdf Decisions: Decision - The Community Regeneration Partnership Ten 08 Shopfront Improvement Grant approves Decision - The Community Regeneration Partnership Ten 08 Shopfront	On 30th May 2025, the Cabinet Member for Economic Growth, Regeneration and Tourism approved to enter into a contract with Retail Designs Solutions as a result of a competitive procurement process. To allow the continuation of the grant payments, bids for the grant are required to be approved and scored by the Project Board and due diligence is carried out to ensure the bids are appropriate and are within the terms and conditions of the grant. The decision for the grant is compliant with the External Grant Funding Checklist. Subject to your approval, four Shopfront improvement grants have been provisionally awarded by the Project Board, within the designated area of Clacton, Holland-on-Sea and Jaywick as specified by the Ministry of Housing, Communities and Local Governments (MHCLG) Community Regeneration fund. Details of the 5 grants: a) Scizzor Sisters £7,042.66, Those precious moments by Hannah £2,502.00, The Bakehouse £18,500.00 and Keith Smith Upholstery £5,708.33, Coffey Brooks Financial £1,974.55 are waiting for their grant agreement				
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		Improvement Grant approves Decision - UK Shared Prosperity Funding & Community Regeneration Partnership Shopfront Grants 2025 -Planning Consultant and allocation of funds Decision - Community Regeneration Partnership (CRP) Ten 08 Shopfront Improvements, August 2025	letters to be sent to them, totalling £35,727.54, b) Playpalz Party and Softplay Centre Ltd £6,250.00 from £6,900.00, to amend a previously approved grant application due to a new contractor being found to carry out the works, and this contractor is £700 less than what was original awarded. c) The total cost on this decision being paid to the delegated planning consultant Retail Design Solutions is £5,422.62 d) The total cost on this decision being paid to Campwood Press Ltd for the planning application fee £841.00 e) Total allocated in this decision £41,991.16 This brings the total number of grants that have been approved to 28, totalling £250,995.41 and an additional £22,692.21 in planning consultant fees for Retail Design Solution, and £841.00 paid in planning application fees leaving a total of £130,016.83 in the fund.				
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URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO

URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
AGREEMENT TO DECISION:-			
Signed:-	Date:-	Delegated Power Reference (in Part 3 of the Constitution):- Part 3.34 (inward investment) Part 3.38 number 3 (approval of grants to organisations)	

Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford (Committee Services) for publication.